



केन्द्रीय विद्यालय संगठन, आगरा संभाग  
KENDRIYA VIDYALAYA SANGATHAN, AGRA REGION  
(मानव संसाधनविकासमंत्रालय के अधीन, भारत सरकार)  
(Under Ministry of HRD, Govt. of India)  
ग्रान्डपरेडरोड, आगराछावनी Grand Parede Road, Agra Cantt,  
आगरा(उ. प्र.) - 282001 Agra(U. P.) - 282001  
www.kvsroagra.org. ☎0562-2225530

पत्रांक:30029-1/2013/केविस(आ.सं.) /

दिनांक 30-5-2014  
ई-मेल द्वारा

सेवामें,

प्राचार्यवृंद  
समस्त केन्द्रीय विद्यालय  
आगरा संभाग

विषय: -

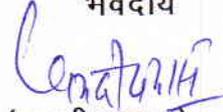
Notice Inviting the Provisions of Service matters  
available Under Chapter VI, Art. 59 & point No. 27 of  
Education Code for KVs-

महोदय/महोदया,

उपर्युक्त विषय पर सहायक आयुक्त (स्वा.) केन्द्रीय विद्यालय संगठन, (मुख्यालय),  
नई दिल्ली के दिनांक 26-05-2014 के पत्र संख्या - F.11029/2/Misc./2014-15/KVS/EO/ESH-II  
की प्रतिलिपि इसके साथ संलग्न कर सूचनार्थ एवं आवश्यक कार्रवाई हेतु आपको प्रेषित की  
जा रही है।

आपसे अनुरोध है कि संलग्न पत्र में दी गई जानकारी का भली-भाँति अवलोकन कर  
उसमें दिए गए दिशा-निर्देशों का अनुपालन सुनिश्चित करके संलग्न सूचना में दी गई जानकारी  
विद्यालय के सभी कार्मिकों के ध्यान में लाने का कष्ट करें।

भवदीय

  
(जयदीप दास)  
उपायुक्त

प्रतिलिपि:-

1. सभी अधिकारी/अनुभाग, के0वि0सं0 (क्षे0का0) आगरा को उपर्युक्त पत्र की प्रति सूचनार्थ।
2. सहायक आयुक्त (स्वा.) के0वि0सं0, मुख्यालय, नई दिल्ली को उनके उपर उल्लिखित पत्र के सन्दर्भ में सूचनार्थ।
3. आगरा संभाग के मान्यता प्राप्त कर्मचारी संघों के पदाधिकारियों को सूचनार्थ।
4. गार्ड फाइल।

उपायुक्त



केन्द्रीय विद्यालय संगठन (मुख्यालय)  
KENDRIYA VIDYALAYA SANGATHAN  
18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,  
18, Institutional Area Shaheed Jeet Singh Marg,  
नई दिल्ली/NEW DELHI-110016 दूरभाष/Tele:  
2685857 फ़ैक्स/Fax: 011-26514179  
वेबसाइट / Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

No.F.11029/2/Misc./2014-15/KVS(HQ)(Estt.II)

Dated: /05/2014

**NOTICE**

The attention of all the teaching and non-teaching staff of KVS is hereby invited to the following provisions of service matters available under Chapter VI, Art.59 and Point No. 27 of the Education Code for KVs which provides that;

**“ No teacher shall present his grievances, if any, except through proper channel, nor will be canvas for any non official or outside influence or support in respect of any matter pertaining to his service in the vidyalayas”.**

Further, it is informed that the provisions is also available under para 15 of the transfer guidelines effective from 01.04.2011 and amended from time to time under the head of safe guard against extraneous influence as under:-

**“Employees shall not bring in any outside influence, if such an influence from whichever source espousing the cause of an employee is received it shall be presumed that the same has been brought in by the employee. The request of such an employee shall not be considered. Action may also be initiated against such an employee under relevant service rules.”**

All teaching and non-teaching staff of all KVs/ ROs/ ZIETs/ KVS(HQ) accordingly advised to adhere to these instructions / provisions. Any violation of the same in future will be viewed seriously and necessary action will be initiated against the defaulting employee.

This issues with the approval of the competent authority.

  
(JAHAN SINGH)  
26/5/14  
ASSISTANT COMMISSIONER (ESTT.)

9/6  
29/5

*Handwritten note:*  
Rajni etc  
notice be  
circulated to  
KVs & RO. Staff  
of  
20/5/14

**Distribution:-**

1. All the Dy. Commissioner, KVS, Regional Offices are advised to bring this notice to their staff members and to all the KV concerned running under their jurisdiction with the instructions to the Principal of the KV concerned to bring this notice to all staff members of KV under intimation to this office.
2. All the Directors, ZIET, KVS for necessary action.
3. All the Branch Officers, KVS, HQ for necessary action.
4. Guard File.



कन्द्रीय विद्यालय संगठन  
Kendriya Vidyalaya Sangathan

18 संस्थागत क्षेत्र

18 Institutional Area,

शहीद जीत सिंह मार्ग,

Shaheed Jeet Singh Marg

New Delhi - 110016

नई दिल्ली - 110016

Tele.:011-26858570/26514179(Fax)

Website:www.kvsangathan.nic.in

F. 11029/2014/KVS (HQ)/(Estt.II)/Misc

Dated: 28/05/2014

### NOTICE

#### **E-II/III SECTION**

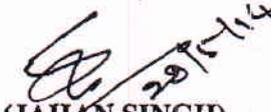
It is to bring to the notice of all employees concerned that Annual Transfer of teaching/non-teaching employee is in process as per Transfer-Guidelines. Grievance related to transfer (below Vice-Principal and Section Officer) for modification, cancellation etc. are to be sent through controlling officer via newly created E-mail address i.e. [kvstransfer@gmail.com](mailto:kvstransfer@gmail.com).

Accordingly, employees concerned are advised to send their grievances through controlling officer i.e., KV/RO/ZIET via E-mail only. Grievances received other than E-mail from KV/RO/ZIET will not be entertained.

The following instructions are placed hereunder for perusal by D.Cs KVS, R.O. concerned:-

1. All grievances/representations are to be sent **after scanning** through their respective controlling officer of RO/ ZIET/ KV within 07 days from the date of issue of Transfer Orders on the newly created E-mail address only i.e. [kvstransfer@gmail.com](mailto:kvstransfer@gmail.com) .
2. The controlling officers must ensure before sending the grievances/ representations that content given therein is correct, genuine and not contrary to the KVS Transfer Guidelines. Efforts should be made to redress the grievance/ representation by the controlling officer then and there, if possible, to avoid unwanted correspondence.
3. After compliance as above, at Serial No. 02, the representations/ grievances are to be sent to KVS HQ (on newly created E-mail) through RO/ZIET/KV via E-mail and facts **must be verified** on the face of the representation.
4. The representation/ grievance regarding modification/ cancellation of transfer for change of station will be considered if the vacancy on the date of issue of order was available at the given/ choice place.
5. The employee visiting to KVS (HQ) will be allowed only with prior permission of his/ her controlling officer. He/she should bring the copy of representation sent through e-mail to the KVS (HQ).
6. The visit of the employee concerned without permission will not be entertained by KVS (HQ).
7. Application forwarded directly to KVS (HQ)/ advance copies other than the KVS employee will not be entertained except in exceptional cases.

All the DCs KVS, RO/Directors, ZIET, KVS are advised to bring this notice to their staff members and to all the KV concerned running under their jurisdiction with the instructions to the Principal of the KV concerned to bring this notice to all staff members of KV under intimation to this office.

  
(JAHAN SINGH)

ASSISTANT COMMISSIONER (ESTT.II/III)